



**RECIPROCITY APPLICATION  
STATE OF NEVADA  
WASTEWATER TREATMENT PLANT OPERATOR**

(Revised April 2018)

Full Name: \_\_\_\_\_ Grade Applying For: \_\_\_\_\_  
(Please print/type your name as you want it to appear on certificate) (I, II, III, or IV)

Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
(Street Number) (City) (State) (Zip Code) Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_  
**NOTE: The operator is responsible to notify Administrator of future address changes.**

Are you a veteran of the United States Armed Forces: Yes  No  MOS & Branch: \_\_\_\_\_

Do you hold a valid Wastewater Treatment Plant Operator's Certificate? Yes  No  State: \_\_\_\_\_  
 Grade: \_\_\_\_\_ Certificate #: \_\_\_\_\_ Issue Date: \_\_\_\_\_ Date Renewed: \_\_\_\_\_

Was this certificate received by reciprocity? Yes  No  If yes, from what state? \_\_\_\_\_

To apply for certification as an operator of a **wastewater treatment**, a person must **be able to demonstrate the required operating experience delineated in NAC 445A.287 (4), be at least 18 years of age, and meet the following minimum education requirements:**

**Grade I:** High school diploma, general educational development certificate or equivalent and 50 contact hours of wastewater related education; and one year of experience in operating at a Classification I Facility or higher.

**Grade II:** Requirements for Grade I and an additional 50 contact hours of wastewater related education; and two total years of experience in operating, with at least one year at a Classification II Facility or higher.

**Grade III:** Requirements for Grade II and two postsecondary courses of instruction; and three years total experience in operating, with at least one year at a Classification III Facility or higher.

**Grade IV:** Requirements for Grade III and two additional postsecondary courses of instruction; and at least four years total experience in operating, with at least one year at a Classification IV Facility.

Total Amount of Experience as a Wastewater Treatment Plant Operator: \_\_\_\_\_ Years \_\_\_\_\_ Months  
(List only full-time or equivalent (FTE) operator employment)

**PRESENT EMPLOYMENT**

Employer: \_\_\_\_\_ Employer's Phone #: \_\_\_\_\_  
 Date of Hire: \_\_\_\_\_  
 Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Length of Service as an operator: \_\_\_\_\_  
 Give a description of your job duties: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_  
*I am aware that there are significant penalties for attesting to false information.* \_\_\_\_\_  
 Signature of Supervisor/Date

**PRESENT EMPLOYER'S WASTEWATER TREATMENT FACILITIES**

Type of Treatment: \_\_\_\_\_ Treatment Capacity: Average \_\_\_\_\_ MGD Maximum \_\_\_\_\_ MGD

Type of Agency: Public  Private  Other: \_\_\_\_\_

Brief Description of Treatment Plant: \_\_\_\_\_

Types of Methodology Used: \_\_\_\_\_

### EDUCATION

| List below the name of school, location, city and state in which you attended school | Years Attended | List Science, Engineering or Wastewater Courses and Degree(s) Obtained |
|--|----------------|--|
| (a) High School  |                |  |
| (b) College  |                |  |
| (c) Graduate School  |                |  |
| (d) Trade Business or Correspondence   |                |  |

(e) Wastewater Courses Satisfactorily Completed: \_\_\_\_\_  
Other education or training you have had (*science or wastewater related*): \_\_\_\_\_

Are you presently enrolled in a wastewater course? Yes  No

Instructor's Name: \_\_\_\_\_ Where: \_\_\_\_\_

### PREVIOUS WASTEWATER TREATMENT PLANT OPERATOR WORK EXPERIENCE

| Dates of Service | Total Years | Employer's Name/Address/Phone | Your Position/Supervisor's Name |
|------------------|-------------|-------------------------------|---------------------------------|
|                  |             |                               |                                 |
|                  |             |                               |                                 |
|                  |             |                               |                                 |

Summarize any additional experience you have had which qualifies you for certification as a wastewater treatment plant operator: \_\_\_\_\_

### REFERENCES

Give at least three references as to your operating ability (Supervisors, Foremen, etc.)

|    | Name  | Address | Phone | Job Title |
|----|-------|---------|-------|-----------|
| 1. | _____ | _____   | _____ | _____     |
| 2. | _____ | _____   | _____ | _____     |
| 3. | _____ | _____   | _____ | _____     |
| 4. | _____ | _____   | _____ | _____     |

*I certify that the information provided, including attachments, is true and accurate. By signing this application, I agree to adhere to the Wastewater Professional Code of Conduct (see below). If this information is found to be untrue or inaccurate I am aware that my certification may be suspended or revoked.*

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

The nonrefundable reciprocity application fee of \$150 payable to N.D.E.P. (*Nevada Division of Environmental Protection*) is due and payable at the time of filing this application. Certificates are valid for two years, and renewable upon payment of \$110 fee.

MAIL TO: **Wastewater Operator Certification Program**  
**Bureau of Water Pollution Control**  
**Nevada Division of Environmental Protection**  
**901 S. Stewart, Suite 4001**  
**Carson City, NV 89701**  
**(775) 465-2045**

### CODE OF CONDUCT

The Wastewater Professional Code of Conduct requires certificants holding Wastewater Treatment Plant Operator, Collection System Operator, Industrial Waste Operator, Industrial Waste Inspector, Plant Maintenance Technologist and Wastewater Quality Analyst certifications to act honestly, competently, and with integrity and to use their knowledge and skill for protection of the environment. As a condition of holding and maintaining a Nevada certification, I agree to:

- Be truthful and accurate in what I say, do, and write.
- Adhere to all laws and regulations applicable to the profession.
- Promote and encourage the highest quality of wastewater facility/system operation within the industry.
- Not misrepresent nor permit misrepresentation of my qualifications or the qualifications of my associates.
- Not conduct myself in a manner that subverts or attempts to subvert the minimum certification requirements, application processes, or examination processes.
- Uphold and follow all certification policies and procedures.

### Items Below for Committee Use Only

Payment Received: \_\_\_\_\_

Check No.: \_\_\_\_\_

Approved for Grade: \_\_\_\_\_

Not Approved

\_\_\_\_\_  
*Administrator Signature*

Certificate Issued: \_\_\_\_\_ Certificate No.: \_\_\_\_\_ Expires: \_\_\_\_\_